



RappArts PorchFest – Arts & Crafts Vendor Guidelines

Welcome to **RappArts PorchFest**! We're excited to have you join us as a creative vendor in this community celebration of art, music, and neighborhood spirit. To ensure a great experience for everyone, please review and follow these vendor guidelines:



Vendor Requirements

- All items sold must be **handmade, original works** created by the applying artist.
- **No resale, mass-produced, or imported goods** will be accepted.
- All vendors must be pre-approved and registered through the official application process.



Vendor Fee

- A **non-refundable \$25 fee** is required upon acceptance to confirm your space.
- Instructions for payment will be provided in your acceptance email.



Setup & Breakdown

- **Setup Time:** 9:00 AM – 10:30 AM
Vendors must be fully set up by 10:45 AM.
- **Breakdown:** Begins at 5:00 PM — not earlier, unless directed by event staff.
- **No vehicles** are permitted in the vendor area during event hours.



Booth & Equipment

- Vendors must bring **everything needed** for their setup (tables, tents, chairs, display racks, etc.).
- Booth spaces are approximately **10' x 10'**. If you need more room, please indicate this in your application.
- Tents are **strongly recommended** for shade and potential rain. All tents must be properly secured with weights (minimum 25 lbs per leg).



Weather Policy

- This is a **rain-or-shine event**. Please plan accordingly with covers, tent walls, or waterproof packaging.
- In case of dangerous weather (e.g., lightning or high winds), RappArts will provide updates and instructions via email/text.

Clean-Up

- Vendors are responsible for **keeping their area clean** during and after the event.
- Please remove all trash and packaging from your space before leaving.

Promotion & Participation

- RappArts may use your submitted images or social media links to help promote the event and your work.
- We encourage vendors to tag @RappArts on Instagram or Facebook to help spread the word!

Additional Notes

- Vendor placement will be curated to create a diverse shopping experience.
- RappArts members may be given priority in booth assignments. You can become a member at www.rapparts.org.
- Accepted vendors will receive detailed info, including location assignments, by **October 1, 2026**.

Cancellations / Refund Policy

- The \$25 vendor fee is **non-refundable** unless the event is canceled by the organizers.

Questions?

Contact us at walkerck921@gmail.com with any questions before or after applying.

We're so glad you're interested in joining **RappArts PorchFest**. Let's make it a day full of art, music, and community!